

DEPARTMENT OF SOCIAL SERVICES
14 P Street, Sacramento, CA 95814
(916) 323-0270



July 1, 1982

ALL-COUNTY LETTER NO. 82-64


TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: IHSS PAYROLLING SYSTEM - GUIDELINES FOR PROCESSING ADVANCE
EARNED INCOME CREDIT REQUEST

It has come to our attention that certain providers of In-Home Supportive Services are eligible for Advance Earned Income Credit (EIC) for employee FICA taxes based on Federal Internal Revenue Code (IRC), federal tax regulations and Section 12302.2 of the Welfare and Institutions Code. In order for the provider to receive Advance EIC, they must submit an earned income eligibility certificate (IRS Form W-5). If an IHSS recipient and provider are eligible based on the eligibility requirements contained in IRC Sections 3507, 3121 and IRS Form W-5, the provider will receive Advance EIC payments on their payroll check.

The responsibility of obtaining, completing and submitting the W-5 form rests solely with the provider. The provider must submit the W-5 form to the IHSS payrolling agent EDS-F. However, if the provider submits the W-5 to the county, the county should forward the W-5 to EDS-F. EDS-F will process and ensure that the Advance EIC payments are made to the provider.

If you have any questions concerning the guidelines for Advance EIC payments to providers, please contact your IHSS Systems Management Consultant in Sacramento at (916) 323-0270 or ATSS (8) 473-0270.


JAMES H. GOMEZ
Deputy Director
Administration

cc: CWDA